

Intimate Care and Toileting Policy

Introduction

St. Joseph's Catholic Primary School is committed to safeguarding and promoting the welfare of children and young people. We are committed to ensuring that all staff responsible for intimate care of children will undertake their duties in a professional manner at all times. The Intimate Care Policy and Guidelines regarding children have been developed to safeguard children and staff. They apply to everyone involved in the intimate care of children.

Intimate care is any care which involves washing, touching or carrying out an invasive procedure (such as cleaning up after a child has soiled him/herself), that most children can carry out for themselves, but with which some are unable to do due to physical disability, special educational needs associated with learning difficulties, medical needs or needs arising from the child's stage of development.

Aims and Objectives

This policy aims:

- To provide guidance and reassurance to staff and parent/s.
- To safeguard the dignity, rights and well-being of children
- To assure parents that staff are knowledgeable about intimate care and that their individual needs and concerns are taken into account

Background.

Following the implementation of the Disability Discrimination Act 1995 (DDA) and the SEN and Disability Act 2001 (SENDA), an increasing number of children and young people with disabilities, development delay and medical needs are being included in local early years settings and mainstream school. A number of these children require assistance with toileting.

Regardless of age, these children fall within the terms of DDA/SENDA and the setting must make "reasonable adjustments" to support them.

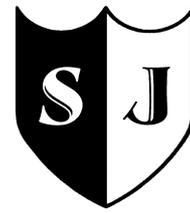
These children have an educational entitlement irrespective of their difficulties with toileting.

No child is excluded from attending St Joseph's Primary who may, for any reason, not yet be toilet trained. We work with parents towards toilet training unless there are medical or other developmental reasons why this may not be appropriate at that time.

Toileting and the Early Years Foundation Stage Profile

Curriculum guidance for the Foundation Stage is clear that the role of the adult involves supporting the child's whole development, particularly their Personal, Social and Emotional development including supporting the transition between settings. One of the Early Learning Goals for children to achieve by the end of the Foundation Stage is to "manage their own basic hygiene and personal needs successfully, including dressing and undressing and going to the toilet independently".





Procedures for toileting and toileting needs within school.

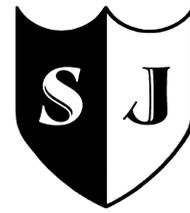
Prevention

- Children will be shown the toilet area during pre-school visits to help promote confidence and familiarity in a new environment.
- Staff will remind children to use the toilet regularly.
- Toilets and sinks will be checked regularly to make sure they are clean.
- Toilets will be made as attractive as possible to ensure children feel comfortable using them.
- All children will be encouraged to adopt good personal hygiene by washing their hands properly. Visual reminders will be available to show good hand washing practice in the Early Years Foundation Stage.
- Activities and routines will also include reminders about the need for good personal hygiene.

Dealing with intimate changing needs.

- At St Joseph's we will endeavour to maintain each child's privacy. Private spaces and areas will be found where children can change themselves/ be supported with changing.
- All staff are familiar with the hygiene procedures and carry these out when toileting children.
- Children will be encouraged to clean and change themselves if developmentally possible. Adults will give verbal support and step in if the child is struggling.
- Protective gloves and aprons will be worn at all times. 2 members of staff will be present when a child who is soiled is being changed, 1 member of staff if the child is wet.
- We have Yellow medical waste bins where we dispose of any waste.
- During toileting, staff will interact with the child, and if upset will reassure and comfort them. They will praise them verbally throughout the experience.
- Staff will wash their hands with hot, soapy water and dry on disposable towels immediately after completing task.
- Only staff employed at St. Joseph's will undertake toileting duties.
- School will keep a selection of spare clothes in a range of sizes, baby wipes, disposable aprons and disposable gloves in case of occasional accidents.
- Any toileting accidents and incidents where children have been changed will be recorded in a book to be kept in medical cabinets in the classrooms.





Partnerships with Parents.

- Parents are asked to sign a slip at the start of the EYFS to give consent for their child to be changed by staff. If no consent is given and a child needs changing then
- parents will be contacted. If a parent can attend school to change the child themselves then the child will be supported and reassured until they arrive. If the parent cannot attend then verbal consent will be gained for staff to change the child.
- We see toilet training as a self-care skill that children should acquire before starting nursery, but we will support parents to continue with the training process if necessary.
- If a child has particular toileting needs then a personal care plan will be written for the individual child and their parents to ensure that toilet training is monitored effectively and that the child is successfully trained as soon as possible. The child's class teacher will be in charge of completing this form. The Head teacher will monitor this.

