



26th January 2022

Dear Parents and Carers,

We are thankful that we have not had any major outbreaks of Covid within school. Please continue to notify the school office of any positive cases as soon as possible so that we can act accordingly.

If your child is absent from school due to Covid but is well enough to access live learning, please contact the school office and we will provide you with the necessary log in information so that your child can still participate in the lessons being taught in the classroom. This will help to minimise any disruption to your child's learning.

Please discuss the Google Meet guidelines attached below with your child to keep them safe online during live lessons and to ensure lessons run as smoothly as possible.

Yours faithfully,

Mrs N. Hannett
Deputy Headteacher



Google Meet Guidelines

All pupils are expected to follow these guidelines when taking part in a Google Meet. Pupils who do not follow behave appropriately will be removed from the Meet by their teacher.



Meeting Space

When you meet, please set up in a public area of your home such as dining room, living room or kitchen. Do not set up in your bedroom.



Muting

Try to limit background noise and mute yourself until you are called to speak.



Dress Code

Please dress in your normal day clothes – no pyjamas!



Respectful

Remember that this is part of school. Classroom rules on respecting and listening to others apply at all times.



Contributing and questions

Once the teacher calls on you, remember to unmute yourself. Only one pupil should talk and contribute at a time.

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